

## Phase III WIP Review: Process and Timeline

### ❖ **April 12, 2019: Draft Phase III WIPs due to EPA and posted on jurisdictions' websites**

- Draft Phase III WIP documents should be sent to the respective EPA Phase III WIP Senior Manager and Staff WIP Leads (see table below), with a cc to Lucinda Power, Dianne McNally, Evelyn MacKnight, Chris Day, and Kelly Gable.
- Access to the draft Phase III WIP CAST scenarios should be provided to Jeff Sweeney and Sucharith Ravi.

Jurisdiction	EPA WIP Lead (Staff)	EPA WIP Lead (Senior Manager)
Delaware	Suzanne Trevena, EPA R3 WD	Cathy Libertz, EPA R3 WD
District of Columbia	Greg Barranco, EPA R3 CBPO	Jim Edward, EPA R3 CBPO
Maryland	Lucinda Power, EPA R3 CBPO	Jim Edward, EPA R3 CBPO
New York	Ruth Izraeli, EPA R2 WD	Jeff Gratz / Javier Laureano, EPA R2 WD
Pennsylvania	Suzanne Trevena, EPA R3 WD	Cathy Libertz, EPA R3 WD
Virginia	Dianne McNally, EPA R3 WD	Dana Aunkst, EPA R3 CBPO
West Virginia	Lucinda Power, EPA R3 CBPO	Dana Aunkst, EPA R3 CBPO

### ❖ **April 12 – May 3, 2019: Review period of Phase III WIPs; highlight (initial) significant evaluation findings to EPA senior management**

- Once the EPA State WIP Lead receives the draft Phase III WIP document, please email that document to your EPA and Source Sector review team (see table below) and post to the Sharepoint site - [ [HYPERLINK "https://usepa.sharepoint.com/sites/R3\\_Work/chesapeakebaytmdl/SitePages/Home.aspx"](https://usepa.sharepoint.com/sites/R3_Work/chesapeakebaytmdl/SitePages/Home.aspx) ] (see file folder "Chesapeake Bay Phase III WIP Review")
- We have approximately one month to review these draft documents.
- **Source sector feedback is due to the EPA State WIP Leads by COB Friday, May 3, 2019.** Please share this source sector feedback via email or by posting to the Sharepoint site.
  - EPA State WIP Leads are responsible for reaching out to their source sector contacts if a conference call is necessary to discuss any of their evaluation findings.
  - EPA State WIP Leads are also responsible to let their source sector leads know if there are any major shifts in source sector goals in the draft Phase III WIP documents from previous WIPs and two-year milestones.
- EPA State WIP Leads should flag any initial, significant evaluation findings to their EPA senior manager WIP leads throughout this review period. These findings will be discussed at the 4/16, 4/23, and 4/30 Bay managers' calls.
- Throughout the review process, EPA State WIP Leads should begin filling out the Phase III WIP evaluation template.

### ❖ **Late April / Early May 2019: If requested by jurisdictions, in-person meetings or conference calls between EPA and the jurisdictions to allow those jurisdictions to present their draft Phase III WIPs and EPA to ask clarifying questions, before formal reviews are initiated.**

### ❖ **Week of May 6, 2019: Finalize draft evaluation findings**

- EPA State WIP Leads will be responsible for finalizing the draft evaluations, factoring in source sector input

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- Once completed, please send draft evaluations to Lucinda for consistency check
- ❖ **Weeks of May 13, 20, and 27, 2019: Briefings for EPA senior management & RA; calls with the jurisdictions; development of any communication materials**
  - Senior management (Week of May 13) – Lucinda/Dianne coordinate
  - RA briefings (Week of May 20/May 27) – Lucinda/Dianne coordinate
  - EPA senior manager calls or in-person meetings with the jurisdictions (Weeks of May 27/June 3) - EPA State WIP Leads coordinate (inviting source sector leads, as needed)
    - Pre-conversation between EPA senior managers (Dana/Jim/Cathy/Javier) to address consistent messaging and scope of EPA-jurisdiction discussions – e.g., share embargoed copy of draft evaluations? Walk the jurisdictions through draft evaluations, discuss any red flags raised by the jurisdictions?
- ❖ **Week of June 3: Update (and finalize) draft evaluation findings**
  - EPA State WIP Leads will be responsible for finalizing the draft evaluations. These updates will be based on feedback received from the EPA briefings and calls with the jurisdictions
    - Once completed, please send draft evaluations to Lucinda for final consistency check
- ❖ **June 7, 2019: Draft EPA evaluation findings due to the jurisdictions**
  - Potential embargoed copy of evaluations transmitted to jurisdictions on June 6.
  - Transmit evaluations via letter from RA to the State Secretaries and Ag Commissioners/Secretaries (or at Division Director level, as determined by RA)
  - Posting of EPA evaluations to EPA TMDL website
  - Press Release/Q&A/Desk Statement (if part of the communications package discussed previously)
  - Notification to Congressional Contacts
- ❖ **August 9, 2019: Final Phase III WIPs due to EPA and posted on jurisdictions websites**
  - A proposed schedule is in development for EPA conducting its final evaluation of the Phase III WIPs